

**STATE OF TEXAS
COUNTY OF LEON**

**IN THE COMMISSIONERS COURT
OF LEON COUNTY, TEXAS**

On this the 13th day of May, 2024, the Commissioners Court of Leon County, Texas, met for a regularly scheduled meeting directly following the 9:30 a.m. public hearing with the following members present:

Byron Ryder – County Judge
Joey Sullivan – Commissioner Pct. No. 1
Paul Bing – Commissioner Pct. No. 2
Kyle Workman – Commissioner Pct. No. 3
T. J. Foley – Commissioner Pct. No. 4

Together with County Clerk Christie Wakefield, serving as an ex-officio member of the Commissioners Court, County Treasurer Brandi Hill, County Attorney Keith Cook, District Attorney Caleb Henson, EOC Director Bob Hickman and Sheriff Kevin Ellis.

1. OPEN MEETING WITH PRAYER AND PLEDGES.

Don Craft with North Creek Baptist Church opened the meeting with prayer; pledges to the American and Texas flag were rendered.

2. DISCUSS AND POSSIBLY TAKE ACTION ON CLAIMS DUE.

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the claims due.

MOTION CARRIED.

(COPY FOLLOWS)

3. DISCUSS AND POSSIBLY TAKE ACTION ON MINUTES FROM THE PREVIOUS MEETING.

Commissioner Sullivan made the motion, seconded by Commissioner Bing to approve the minutes from the previous sessions.

MOTION CARRIED.

4. REVIEW AND APPROVE PAYROLL TO BE ISSUED.

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the May 3, 2024, payroll.

MOTION CARRIED

(COPY FOLLOWS)

5. PUBLIC COMMENTS #1.

Texas Division of Emergency Management member Lyle Sanders briefly addressed the Court on several ways to report damage.

(COPIES FOLLOW)

6. DISCUSS AND POSSIBLY TAKE ACTION ON ALLOWING TO HAVE A 100TH BIRTHDAY CELEBRATION GATHERING FOR LIZZIE HOPKINS ON THE SQUARE SATURDAY, MAY 25, 2024, FROM 12 PM TO 2:30 P.M.

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the use of the square.

MOTION CARRIED.

7. DISCUSS, CONSIDER, AND ADOPT A RESOLUTION TO DESIGNATE AUTHORIZED SIGNATORIES FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT – MITIGATION PROGRAM (CDBG-MIT) PROGRAM FOR GLO STATE CONTRACT NUMBER 24-065-039-E531.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the resolution.

MOTION CARRIED.

(COPY FOLLOWS)

8. DISCUSS, CONSIDER, AND ADOPT A RESOLUTION REGARDING CIVIL RIGHTS WHICH INCLUDES THE FOLLOWING POLICIES: CONTRACT NUMBER 24-065-039-E531

A. CITIZEN PARTICIPATION PLAN AND GRIEVANCE PROCEDURES;

B. SECTION 3 POLICY;

C. EXCESSIVE FORCE POLICY;

D. LIMITED ENGLISH PROFICIENCY (LEP) STANDARDS PLAN;

E. SECTION 504 POLICY AND GRIEVANCE PROCEDURES;

F. CODE OF CONDUCT POLICY; AND

G. FAIR HOUSING POLICY.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the resolution.

MOTION CARRIED.

(COPY FOLLOWS)

9. DISCUSS AND CONSIDER PROCLAIMING APRIL AS FAIR HOUSING MONTH.

Commissioner Foley made a motion, seconded by Commissioner Bing to approve the proclamation.

MOTION CARRIED.

(COPY FOLLOWS)

10. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT FOR CR 212 AND CR 213 (TIMCO TIMBER COMPANY).

Commissioner Bing made a motion, seconded by Commissioner Sullivan to table this agenda item.

MOTION CARRIED; ITEM TABLED.

11. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT FOR CR 318 (SCULL TIMBER).

Commissioner Sullivan made a motion, seconded by Commissioner Bing to table this agenda item.

MOTION CARRIED; ITEM TABLED.

12. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENT AND/OR PIPELINE AGREEMENTS (COMSTOCK) FOR CR 344 IN PCT. 3 FOR A PERIOD OF 90 DAYS.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve this agreement.

MOTION CARRIED.

(COPY FOLLOWS)

13. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS AND/OR PIPELINE AGREEMENTS (SPECTRUM) FOR CR 304 WEST OF SH 75; CR 2761; CR 304; CR 278 S OF FM 1618 LEON COUNTY PRECINCTS 2 & 3 FOR A PERIOD OF 120 DAYS.

Commissioner Sullivan made a motion, seconded by Commissioner Bing to take no action.

MOTION CARRIED.

14. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS AND/OR PIPELINE AGREEMENTS (SPECTRUM) FOR CR 105 WEST OF FM 1119 LEON COUNTY PRECINCT1 FOR A PERIOD OF 120 DAYS.

Commissioner Sullivan made a motion, seconded by Commissioner Bing to take no action.

MOTION CARRIED.

15. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS AND/OR PIPELINE AGREEMENTS (SPECTRUM) FOR CR 113 E OF FM 811 LEON COUNTY PRECINCT 1 FOR A PERIOD OF 120 DAYS.

Commissioner Sullivan made a motion, seconded by Commissioner Bing to take no action.

MOTION CARRIED.

16. DISCUSS AND POSSIBLY TAKE ACTION ON LEASE AGREEMENT BETWEEN LEON COUNTY AND MHMR AUTHORITY OF BRAZOS VALLEY FOR POWELL MEDICAL CLINIC BUILDING LEASE THAT ENDS MAY 31, 2024, LOCATED AT 203 W. MAIN, CENTERVILLE, TEXAS, 75833.

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**17. DISCUSS AND POSSIBLY TAKE ACTION ON AGREEMENT BETWEEN
DISTRICT ATTORNEY'S OFFICE AND LISA TURNER.**

Commissioner Workman made a motion, seconded by Commissioner Bing to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

18. DISCUSS AND POSSIBLY TAKE ACTION ON COUNTY ATTORNEY AND DISTRICT ATTORNEY CONTRACTING WITH TYLER TECHNOLOGY FOR DISCOVERY PORTAL.

Commissioner Foley made a motion, seconded by Commissioner Workman to table this agenda item.

MOTION CARRIED; ITEM TABLED.

19. DISCUSS AND POSSIBLY TAKE ACTION ON THE RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE TEXAS HISTORICAL COMMISSION FOR A TEXAS HISTORIC COURTHOUSE PRESERVATION GRANT.

Commissioner Workman made a motion, seconded by Commissioner Bing to approve the resolution.

MOTION CARRIED.

(COPY FOLLOWS)

**20. DISCUSS AND POSSIBLY TAKE ACTION ON THE CONTRACT WITH BLEYL
ENGINEERING.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the contract based on the grant awarded.

MOTION CARRIED.

(COPY FOLLOWS)

21. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVING DONATIONS TO PROPER ENTITIES FROM THE UNCLAIMED PROPERTY CAPITAL CREDIT FUNDS.

Commissioner Sullivan made a motion, seconded by Commissioner Foley to table this agenda item.

MOTION CARRIED; ITEM TABLED.

22. DISCUSS AND POSSIBLY TAKE ACTION ON AMENDING THE ORDER FOR DISBURSEMENTS OF SALARIES AND ROUTINE OFFICE EXPENSES.

Commissioner Workman made a motion, seconded by Commissioner Bing to approve the amendments.

MOTION CARRIED.

(COPY FOLLOWS)

23. DISCUSS AND POSSIBLY TAKE ACTION ON EMERGENCY SOIL PROCUREMENT FROM LOCAL SOURCES NEAR DAMAGED ROADS.

Commissioner Workman made a motion, seconded by Commissioner Foley, to authorize each commissioner to procure clay, soil, sand as needed for road repair, (based on the disaster declaration in effect) and to alert the County Judge and Auditor offices of each emergency procurement, along with a completed form of the incident.

MOTION CARRIED.

24. DISCUSS AND POSSIBLY TAKE ACTION ON INSTALLING THE COMMUNICATIONS IN LEON COUNTY AND DECIDING ON HOW TO PAY FOR IT.

Commissioner Foley made a motion, seconded by Commissioner Workman to table this agenda item.

MOTION CARRIED; ITEM TABLED.

25. DISCUSS AND POSSIBLY TAKE ACTION ON ALLOWING THE COUNTY TO FORM A BPC (BROADBAND PLANNING COMMITTEE) TO ADDRESS THE BROADBAND ISSUES IN LEON COUNTY.

Commissioner Foley made a motion, seconded by Commissioner Bing to approve the formation of this committee.

MOTION CARRIED.

26. DISCUSS AND POSSIBLY TAKE ACTION ON RENTING A GENERATOR FOR THE CODY NESMITH MEMORIAL TEAM ROPING MAY 24-27, 2024.

Commissioner Foley made a motion, seconded by Commissioner Workman to have the Auditors office rent a generator May 22-28, 2024.

MOTION CARRIED.

27. DISCUSS AND POSSIBLY TAKE ACTION ON EXPO POLICY AND PROCEDURES.

A. DISCUSS SECURITY REQUIREMENTS FOR LARGER EVENTS AT EXPO.

Commissioner Workman made a motion, seconded by Commissioner Bing to stipulate that if alcohol is served or consumed at any Expo event, 1 certified peace officer per 100 attendees will be required, and to add this new policy to the Expo contract and procedures.

MOTION CARRIED.

28. DISCUSS AND POSSIBLY TAKE ACTION ON BUDGET ADJUSTMENTS AND TAKE ANY ACTION NECESSARY.

None submitted.

29. DISCUSS AND POSSIBLY TAKE ACTION ON THE FOLLOWING MONTHLY REPORTS (COUNTY AUDITOR) PER THE LOCAL GOVERNMENT CODE, SECTION 114.044.

None submitted.

30. DISCUSS AND- POSSIBLY TAKE ACTION ON APPROVAL OF THE COUNTY TREASURER'S MONTHLY REPORT AND AUTHORIZE AFFIDAVIT OF SAME, IN ACCORDANCE WITH LOCAL GOVERNMENT CODE 114.026.

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the following reports:

April 2024

MOTION CARRIED.

(COPY FOLLOWS)

31. DISCUSS AND POSSIBLY TAKE ACTION ON DONATION(S) AND/OR REIMBURSEMENT(S).

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the following donations:

Senior Nutrition: \$969 April

MOTION CARRIED.

32. PURCHASE AND/OR SELLING REQUESTS AND TAKE ANY ACTION NECESSARY.

A. DISCUSS AND POSSIBLY TAKE ACTION ON PURCHASING IDENTIFYING CLOTHING SUCH AS T-SHIRTS OR VESTS FOR EMPLOYEES AT THE EXPO AND MAINTENANCE (SHIRTS ONLY).

Commissioner Workman made a motion, seconded by Commissioner Foley to purchase shirts for the maintenance department employees.

MOTION CARRIED.

B. DISCUSS AND POSSIBLY TAKE ACTION ON PROPOSALS FOR SHREDDING SERVICES IN LEON COUNTY.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve Veritrust to shred on site annually.

MOTION CARRIED.

(COPY FOLLOWS)

C. DISCUSS AND POSSIBLY TAKE ACTION ON PROPOSALS FOR COMMERCIAL AEROBIC SEPTIC SYSTEM FOR THE LEON COUNTY EXPO CENTER.

Commissioner Foley made a motion, seconded by Commissioner Workman to select B6 Construction & Septic.

MOTION CARRIED.

(COPY FOLLOWS)

D. DISCUSS AND POSSIBLY TAKE ACTION ON BID TABULATIONS FOR IFB 2024-315 EXPO EQUIPMENT BUILDING.

Commissioner Foley made a motion, seconded by Commissioner Workman to take no action.

MOTION CARRIED.

(COPY FOLLOWS)

E. DISCUSS AND POSSIBLY TAKE ACTION ON PROPOSAL FOR RADIO SYSTEM
PROCUREMENT AND IMPLEMENTATION FROM MISSION CRITICAL PARTNERS.

Commissioner Foley made a motion, seconded by Commissioner Workman to select Mission Critical Partners for professional services.

MOTION CARRIED.

(COPY FOLLOWS)

F. DISCUSS AND POSSIBLY TAKE ACTION ON BID TABULATION FOR IFB 2024-316
SALE OF MOTOR GRADER.

Commissioner Foley made a motion, seconded by Commissioner Workman to take no action.

MOTION CARRIED.

(COPY FOLLOWS)

G. DISCUSS AND POSSIBLY TAKE ACTION ON THE SOLICITATIONS OF BIDS FOR CONCRETE LOW WATER CROSSINGS.

Commissioner Workman made a motion, seconded by Commissioner Foley to have the Auditors office create an RFP.

MOTION CARRIED.

H. DISCUSS AND POSSIBLY TAKE ACTION ON CURRENT TERM CONTRACT RENEWAL REQUESTS.

Commissioner Workman made a motion, seconded by Commissioner Sullivan to renew all as presented.

MOTION CARRIED.

(COPY FOLLOWS)

I. DISCUSS AND POSSIBLY TAKE ACTION ON HAVING THE SEPTIC SYSTEM AT THE EXPO PUMPED OUT.

Commissioner Foley made a motion, seconded by Commissioner Workman to use funds from the Hotel Motel Occupancy tax fund to pump out the tanks.

MOTION CARRIED.

J. DISCUSS AND POSSIBLY TAKE ACTION ON A TEMPORARY WATER LINE TO THE HORSE STALL BARN AT THE EXPO.

Commissioner Foley made a motion, seconded by Commissioner Workman to obtain a trencher and pipe materials to run a permanent water line to the horse stall barn at the Expo.

MOTION CARRIED.

33. CLOSE REGULAR SESSION AND OPEN EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE 551.071 (CONSULTATION WITH ATTORNEY) AND 551.074 (PERSONNEL).

Regular session closed at 11:52 a.m. on Monday, May 13, 2024.

34. OPEN EXECUTIVE SESSION.

35. DISCUSS ANY COUNTY ISSUES WITH ATTORNEY.

36. DISCUSS PERSONNEL ISSUES AT EXPO.

37. DISCUSS THE NEW ELECTIONS ADMINISTRATORS LATERAL MOVE COMPENSATION AND SALARY AS OF JANUARY 2025.

38. CLOSE EXECUTIVE SESSION.

39. RESUME REGULAR SESSION.

Regular session resumed at 12:25 p.m. on Monday, May 13, 2024.

40. DISCUSS EXECUTIVE SESSION ISSUE(S) AND TAKE ANY ACTION NECESSARY.

Discussion only. No action taken.

41. DISCUSS AND POSSIBLY TAKE ACTION ON PERONNEL ISSUE(S) AT EXPO.

No action taken.

42. DISCUSS AND POSSIBLY TAKE ACTION ON THE NEW ELECTIONS ADMINISTRATORS LATERAL MOVE COMPENSATION AND SALARY AS OF JANUARY 2025.

Commissioner Workman made a motion, seconded by Commissioner Bing, to approve the lateral move compensation from May 2024 – Jan 2025, and to ask the committee for a salary recommendation moving forward from Jan. 2025.

43. PUBLIC COMMENTS #2.

None submitted.

44. COMMISSIONERS OPEN FORUM.

None submitted.

45. ADJOURN.

Commissioner Workman made a motion, seconded by Commissioner Bing to adjourn.

MOTION CARRIED; MEETING ADJOURNED.

SIGNED AND APPROVED this the _____ day of _____, 2024.

Byron Ryder, County Judge

Joey Sullivan, Commissioner Pct. No. 1

Paul Bing, Commissioner Pct. No. 2

Kyle Workman, Commissioner Pct. No. 3

T.J. Foley, Commissioner Pct. No. 4

ATTEST:

Christie Wakefield, Leon County Clerk